

Application and Portfolio Procedures for Home School Transfer Credits

Office of Registrar
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Portfolio Procedures for Home Educated Applicants' Credit Transfer

Please complete the following information so that your documents may be correctly matched with your application packet.

NGA Student ID Number: _____

Student:

Name: _____
Last First Middle

Address: _____
Street Apt. # (if applicable) City State Zip Code

Telephone: Home () _____ Mobile () _____

Email Address: _____

Signature of Student: _____ Date: _____

Signature of Parent: _____ Date: _____

Return all documentation to:

Office of the Registrar
Northgate Academy
601 Carlson Parkway
Suite 1250
Minnetonka, MN 55305

**Admissions Checklist for Home Schooled Applicants
Credit Transfer**

- Completed Online Enrollment.

To apply online visit <https://www.northgateacademy.com/learnstage/programs.php>

- Submit an official homeschool transcript AND transcripts from any conventional public/private high school and/or college.
- Completed Home School College Preparatory Credit Evaluation Form
- Affidavit of Successful Completion of Home School Program
- Copy of current Declaration of Intent to Homeschool as filed with local Board of Education
- Provide a list of academic achievements during high school that supports academic preparedness for college.

Please complete this worksheet. Also, on a separate paper, provide a course description for each class and include texts used and the primary teacher. Each subject should be representative of one-half or one full Carnegie Unit (a half or full academic year) of study. You may attach supplemental explanations including, but not limited to, reading lists, major projects and assignments, and exceptional learning experiences. You must indicate completion of the minimum Carnegie Units as indicated for each subject. However, you may include additional course work completed to further illustrate your academic preparedness. State graduation requirements can be found at: <http://education.state.mn.us/MDE/StuSuc/GradReq>

This sheet should be used as a cover page for your Home School Credit Evaluation as indicated above. Failure to provide the supplemental documentation will delay the processing of your application for Homeschool credit transfer to EHS.

***Source Legend: List credits and the curriculum provider below for all credits earned while attending homeschool**

English (4 Units)	Year Completed	Grade Earned	Source: Abeka, Alpha Omega, etc.
English 9			
English 10			
English 11			
English 12			
Advanced Composition			
Mathematics (3 units)	Year Completed	Grade Earned	Source: Abeka, Alpha Omega, etc.
Consumer Math			
Pre-Algebra			
Algebra 1			
Geometry			
Algebra 2			
Pre-Calculus			
Statistics			

Science (3 Units)	Year Completed	Grade Earned	Source: Abeka, Alpha Omega, etc.
Earth Science			
Biology			
Chemistry			
Environmental Science			
Physics			

Social Studies (3.5 Units)	Year Completed	Grade Earned	Source: Abeka, Alpha Omega, etc.
Geography			
World History			
US History			
Government			
Economics			

Electives	Year Completed	Grade Earned	Source: Abeka, Alpha Omega, etc.
Introduction to Business			
Personal Finance			
Introduction to Technology			
Health & PE			
Psychology			
Art History			

Upon successful completion of the transfer credit review and online Homeschool Assessment (HAS), Northgate Academy will complete the credit transfer process for all qualified credits.

Affidavit of Successful Completion of Homeschool Credits

Student:

Name: _____
Last First Middle

EHS Student ID#: _____

ATTESTATION OF APPLICANT

I, _____, hereby swear or affirm that I received the attached homeschool credits pursuant to my successful completion of a home study program as recognized by applicable State Law.

Signature of Student

Date:

ATTESTATION OF PARENT / GUARDIAN

I, _____, hereby swear or affirm that _____, my child /ward, received the attached homeschool credits pursuant to his/her successful completion of a home study program as recognized by applicable State Law. I further swear of affirm that the home study program completed by my child/ward was administered by a person or persons duly qualified to administer such a program under applicable State Law.

Signature of Parent / Guardian

Date:

Notary Public

Date:

Notary Seal